

POST TITLES: KS2 Class Teacher

SALARY GRADE: £30-£38,000 per annum depending on experience

RESPONSIBLE TO: Head Teacher

POSITION TO COMMENCE:

As Soon As Possible

RESPONSIBILITIES AS CLASS TEACHER

1. To plan, deliver, monitor and evaluate programmes of education for all classes, including Special Educational Needs and Disability (SEND) children.
2. To demonstrate a commitment to using a range of positive behavior management strategies throughout the school.
3. To take responsibility for the development of a subject area throughout the school.
4. To direct and supervise the work of support staff as required.

Curricular Duties

1. To plan activities and experiences appropriate to the age, ability and needs of pupils related to EYFS/National Curriculum issues so as to ensure pupils receive a broad and balanced curriculum.
2. To assess and record pupil's progress and attainments in accordance with school policy.
3. To set, mark, record and return work for pupils in accordance with the school's policy.
4. To provide written reports to:
 - a) parents in accordance with statutory requirements.
 - b) other agencies in accordance with school procedures
5. Plan and deliver, with regard for the school's aims, own policies and schemes of work, the teaching programme for all children within the class, using clear differentiation.
6. Provide clear structures for lessons and for sequences of lessons, which maintain pace, motivation and challenge demonstrating a commitment to high achievement for all.
7. Identify needs of individuals and groups within the class making effective use of assessment information on pupils' attainment and progress and in planning future lessons.

8. Ensure effective teaching of whole classes, groups and individuals, establishing high expectations of behaviour and attainment, so that teaching objectives are met.
9. Monitor and intervene when teaching to ensure sound learning and good behaviour and maintain a safe environment in which pupils feel confident.
10. Use a variety of teaching and learning styles to keep all pupils engaged and to give every child the opportunity to reach their potential.
11. Promote students self-confidence and learner independence.
12. Create and manage a caring, supportive, purposeful and stimulating environment which is conducive to children's learning.
13. Be familiar with the Code of Practice and identification, assessment and support of pupils with SEN.
14. Evaluate your own teaching critically to improve effectiveness.
15. To lead on an extra-curricular activity outside of taught classroom hours.

Code of practice

1. To create and maintain a stimulating, challenging environment within the classroom and in the public areas that encourages learning.
2. To promote the academic progress and well-being of individual pupils through personal guidance, parental involvement and professional consultations as may be necessary, having regard for the needs and abilities of each child.

Pastoral support

1. To promote, maintain and supervise the health and safety of pupils engaged in authorised school activities both on school premises and elsewhere.
2. To maintain current pupil records - administrative, academic and pastoral in accordance with the school system.
3. To register pupils, encourage punctuality and reinforce school attendance procedures in consultation with the Head Teacher.

Curriculum area of responsibility

1. To have responsibility for a subject area(s) across the school.
2. To be familiar with the National Curriculum documents to encourage planning using the programmes of study.
3. Devise and organise appropriate ways of assessing and recording pupils' progress in the subject area.
4. Monitor delivery of the curriculum area. Look for evidence that National Curriculum requirements are being delivered. Ensure curriculum coverage, continuity and progression throughout school and across phases in the subject for all pupils.
5. Ensure the promotion of the subject area through enthusiasm and good practise.

6. Use 3) and 4) above to review and evaluate the schemes of work, reporting to the Head Teacher.
7. Advise and support staff in the implementation of policy and schemes of work.
8. In collaboration with colleagues, plan for cross curricular learning, continuity and progression in the curriculum area sharing in the curriculum development work of the school.
9. Prioritise and advise the Head Teacher of resources required for the curriculum area.
10. Lead school based INSET in the curriculum area.
11. Keep abreast with, and raise colleagues' awareness of recent developments in teaching the curriculum area.

General areas of responsibility

1. To promote equal opportunities ensuring that, all groups who share a protected characteristic are treated in a positive and non-discriminatory manner.
2. To attend meetings with colleagues, parents or other agencies within specified time allocations as set by the Head Teacher.
3. To have a positive interest in professional development - attending meetings and in-service training courses and participating in professional development exercises as directed by the Head Teacher.
4. To participate in Teacher Appraisal as required by Government Regulations.
5. To carry out other duties as the Head Teacher may reasonably require, to the level expected of a teacher on the main scale, relating to the efficient organisation of the school, and to any necessary adjustments in the specified time allocations.

The duties and responsibilities highlighted in this Job Description are indicative and may vary over time. Post holders may be expected to undertake other duties and responsibilities relevant to the nature, level and extent of the post.